

Appendix 1: Child Safeguarding Risk Assessment (of any potential harm)

Written Assessment of Risk of Scoil Chroí Ró Naofa, Ballymurn, Wexford

In accordance with section 11 of the Children First Act 2015 and with the requirement of Chapter 8 of the *Child Protection Procedures for Primary and Post-Primary Schools 2017*, the following is the Written Risk Assessment of Scoil Chroí Ró Naofa, Ballymurn, Wexford.

1. List of school activities:

Risk identified	Risk Level	Potential risk of harm	Procedure in place to manage risk identified
Opening/Closing Times and Break Times	Medium	Access to pupils by strangers or other adults. Risk of harm from other pupils. Flight risks for some pupils.	Supervision by Principal/Deputy Principal from 9.10am to 9.20am and 3pm to 3.10pm, as children are entering and leaving school. Adequate supervision at break times. Magnetic lock on main front door. Code changed regularly. Other doors locked from 9.20am.
Visitors/Visiting Tutors	Low	Tutors behaving inappropriately. Tutors lacking awareness of child safety issues.	Visitors from reputable organisations with appropriate vetting. Glass panels in doors.
School Tours/Outings	Medium	Access to pupils by strangers. Inappropriate activity by pupils. Dangers posed by unfamiliar environment	Adequate supervision. Adequate planning and preparation by staff. School Tour policy followed.

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Social Media – access to this at school	Low	Potential for bullying. Potential for grooming of pupils.	Pupils’ not allowed to have mobile phones in school. Rare occasions that pupil may require to have a mobile phone, it must be handed to class teacher in the morning and returned at end of school day. Anti-Bullying Policy. Annual information sessions for pupils, parents and staff.
Training of school personnel in Child Protection matters	High	Harm may not be recognised or reported properly	Child Safeguarding Statement and DES procedures made available to staff. DLP and DDLP to attend PDST ‘face to face’ training (where sub. teacher cover is available). All staff to complete TUSLA E-Learning module on ‘Child Protection’ and any other online training offered by PDST. BOM records and notes all staff CPD/Training in the area of ‘Child Protection’. All staff have now been trained on TUSLA E-Learning Module.
One to One Teaching	Medium	Harm by school personnel	Classroom door kept open (when possible) Glass in window of classroom door Teacher visible at all times

Risk identified	Risk Level	Potential risk of harm	Procedure in place to manage risk identified
Care of children with SEN, including intimate care needs	High	Harm by school personnel	<p>Policy on intimate care SNA to keep detailed records of all intimate care needs administered to SEN child. Application to be submitted to SENO for extra SNA support to allow two adults be present when looking after the intimate care of pupils. Application refused by SENO</p>
Toilet areas	Low	Inappropriate behaviour	<p>One child only allowed to use toilet at any one time Toilets located in mainstream classroom SEN pupils – when attending SET support, use toilets in mainstream classroom located in room beside SET classroom</p>
Curricular provision in respect of SPHE, RSE, Stay Safe programmes	Medium	Programmes not being taught to their class by mainstream teachers	<p>School fully implements these programmes as follows:</p> <ol style="list-style-type: none"> 1. SPHE – taught continuously throughout the academic year 2. Stay Safe – taught annually in February/March 3. RSE – taught annually in May/June <p>Full complement of resources provided to teachers to implement these programmes.</p> <p>Principal Teacher confirms that these programmes have been taught by all mainstream class teachers for the 2017/2018 academic year and are scheduled to be taught during the 2018/2019 academic year.</p>

Risk identified	Risk Level	Potential risk of harm	Procedure in place to manage risk identified
Managing of challenging behaviour amongst pupils, including appropriate use of restraint.	Low	Injury to pupils and/or staff members	Health & Safety Policy Code of Behaviour <i>School currently does not have any pupil with challenging behaviour enrolled</i> – should this change in the future, all staff shall receive training on how to restrain pupils in a safe and dignified manner.
Sport Coaches	Medium	Harm to pupils	All coaches to be Garda Vetted Form of Agreement with the sporting organisation and the coach Statutory Declaration and Form of Undertaking for each coach Photographic ID
Students participating in work experience	Low	Harm by student	Child Safeguarding Statement Student never left alone with children Class teacher/SET present at all times when student is present
Recreation Breaks	Low	Harm by school personnel	Two adults present on junior yard One adult present on senior yard Adults visible to all pupils on yard
Classroom Teaching	Low	Harm by school personnel	Teacher visible to all pupils in the class Teacher maintains adequate physical distance from all pupils – unless otherwise necessary e.g. child is hurt/ill/distressed

Risk identified	Risk Level	Potential risk of harm	Procedure in place to manage risk identified
Homework Club	Low	Harm by school personnel	Teacher visible to all pupils in homework club Teacher not to be alone with any one pupil in homework club
Recruitment of school personnel including – <ul style="list-style-type: none"> ✚ Teachers ✚ SNA ✚ Caretaker/Secretary/Cleaner ✚ Sports Coaches ✚ Volunteers in school activities ✚ Visitors/contractors - during school hours ✚ Visitors/contractors – after school 	High	Harm not recognised or properly or promptly reported Harm by school/visiting personnel	All staff/visiting personnel to be Garda Vetted Visiting personnel to supply a Form of Undertaking and Statutory Declaration Visiting personnel to supply photographic ID Visiting personnel supervised by staff member when working with children Visiting contractors supervised by ancillary staff member when present in school during school day
Recreational DVD Golden Time DVD Treat	Low	Child disturbed emotionally by what they have seen in DVD	All media products (DVDs, CDs, youtube etc.) should be checked for their appropriateness with regard to age and suitability. The age and sensitivity of children must be considered when choosing movies for each class. PG movies are not allowed. All movies shown to the children must have a G rating only.

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Administration of First Aid	Low	Harm by school personnel	Three staff members are trained in 'Occupational First Aid' Two staff members are present when administering 'First Aid' to sensitive areas.
Hurling 365	Med	Harm by school personnel	All volunteers are Garda Vetted No volunteer and/or teacher to be left alone with any one child Parents are not allowed to leave their children for Hurling 365 prior to 8.30am
Extra-Curricular Activities e.g. Rackard League matches, Mini-7s	Low	Harm by school personnel Parents in contact with children who are not their own	Teachers organise and attend matches in a coaching/supervisor capacity only. Parents whose children are involved in matches must organise transport to and from the venue for them. Only parents who are Garda Vetted will be permitted to collect a child (other than their own) from the school to travel to matches etc. Parents must give written permission for another parent to collect their child and take him/her to match venues.

Important Note:

It should be noted that risk in the context of this risk assessment is the risk of "harm" as defined in the Children First Act 2015 and not general health and safety risk. The definition of harm is set out in Chapter 4 of the *Child Protection Procedures for Primary and Post-Primary Schools 2017*.

In undertaking this risk assessment, the Board of Management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified.

While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

This risk assessment has been reviewed by the Board of Management on 25th September, 2018. It shall be reviewed regularly as part of the school's Child Protection procedures.

Signed: Matthew Kelly
Matthew Kelly
Chairperson
Board of Management

Signed: Maria Brophy
Maria Brophy
Principal

Date: 25th September, 2018

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