

Mandatory Template 1: Child Safeguarding Statement and Risk Assessment Template

Child Safeguarding Statement

Scoil Chroí Ró Naofa, Ballymurn is a primary school providing primary education to pupils from Junior Infants to Sixth Class.

In accordance with the requirements of the [Children First Act 2015](#), [Children First: National Guidance for the Protection and Welfare of Children 2017](#), the [Addendum to Children First \(2019\)](#), the [Child Protection Procedures for Primary and Post Primary Schools 2017](#) and [Tusla Guidance on the preparation of Child Safeguarding Statements](#), the Board of Management of Scoil Chroí Ró Naofa has agreed the Child Safeguarding Statement set out in this document.

- 1 The Board of Management has adopted and will implement fully and without modification the Department's Child Protection Procedures for Primary and Post Primary Schools 2017 as part of this overall Child Safeguarding Statement
- 2 The Designated Liaison Person (DLP) is **Chloe Ormonde**
- 3 The Deputy Designated Liaison Person (Deputy DLP) is **Nicola Sheehan**
- 4 The Board of Management recognises that child protection and welfare considerations permeate all aspects of school life and must be reflected in all of the school's policies, procedures, practices and activities. In its policies, procedures, practices and activities, the school will adhere to the following principles of best practice in child protection and welfare:

The school will:

- recognise that the protection and welfare of children is of paramount importance, regardless of all other considerations;
- fully comply with its statutory obligations under the Children First Act 2015 and other relevant legislation relating to the protection and welfare of children;
- fully co-operate with the relevant statutory authorities in relation to child protection and welfare matters;
- adopt safe practices to minimise the possibility of harm or accidents happening to children and protect workers from the necessity to take unnecessary risks that may leave themselves open to accusations of abuse or neglect;
- develop a practice of openness with parents and encourage parental involvement in the education of their children; and
- fully respect confidentiality requirements in dealing with child protection matters.

The school will also adhere to the above principles in relation to any adult pupil with a special vulnerability.

- 5 The following procedures/measures are in place:
 - In relation to any member of staff who is the subject of any investigation (howsoever described) in respect of any act, omission or circumstance in respect of a child attending the school, the school adheres to the relevant procedures set out in Chapter 7 of the Child Protection Procedures for Primary and Post-Primary Schools 2017 and to the relevant agreed disciplinary procedures for school staff which are published on the DE website.

- In relation to the selection or recruitment of staff and their suitability to work with children, the school adheres to the statutory vetting requirements of the [National Vetting Bureau \(Children and Vulnerable Persons\)](#) Acts 2012 to 2016 and to the wider duty of care guidance set out in relevant Garda vetting and recruitment circulars published by the Department of Education and available on the DE website.
- In relation to the provision of information and, where necessary, instruction and training, to staff in respect of the identification of the occurrence of harm (as defined in the 2015 Act) the school-
 - Has provided each member of staff with a copy of the school's Child Safeguarding Statement
 - Ensures all new staff are provided with a copy of the school's Child Safeguarding Statement
 - Encourages staff to avail of relevant training
 - Encourages Board of Management members to avail of relevant training
 - The Board of Management maintains records of all staff and Board member training
- In relation to reporting of child protection concerns to Tusla, all school personnel are required to adhere to the procedures set out in the Child Protection Procedures for Primary and Post-Primary Schools 2017, including in the case of registered teachers, those in relation to mandated reporting under the Children First Act 2015.
- In this school the Board has appointed the abovenamed DLP as the "relevant person" (as defined in the Children First Act 2015) to be the first point of contact in respect of the schools child safeguarding statement.
- All registered teachers employed by the school are mandated persons under the Children First Act 2015.
- In accordance with the Children First Act 2015 and the Addendum to Children First (2019), the Board has carried out an assessment of any potential for harm to a child while attending the school or participating in school activities. A written assessment setting out the areas of risk identified and the school's procedures for managing those risks is included with the Child Safeguarding Statement.
- The various procedures referred to in this Statement can be accessed via the school's website, the DE website or will be made available on request by the school.

Note: The above is not intended as an exhaustive list. Individual Boards of Management shall also include in this section such other procedures/measures that are of relevance to the school in question.

- 6 This statement has been published on the school's website and has been provided to all members of school personnel, the Parents' Association (if any) and the patron. It is readily accessible to parents and guardians on request. A copy of this Statement will be made available to Tusla and the Department if requested.
- 7 This Child Safeguarding Statement will be reviewed annually or as soon as practicable after there has been a material change in any matter to which this statement refers.

This Child Safeguarding Statement was adopted by the Board of Management on February 7th 2018. This Child Safeguarding Statement was reviewed by the Board of Management on 30th November 2022 and updated to amend the names of the DLP and DDLP in March 2023.

Signed: 

Chairperson of Board of Management

Date: 22/03/23

Signed: 

Principal/Secretary to the Board of Management

Date: 28/03/23

Child Safeguarding Risk Assessment

Written Assessment of Risk of Scoil Chroí Ró Naofa, Ballymurn

In accordance with section 11 of the Children First Act 2015 and with the requirements of Chapter 8 of the *Child Protection Procedures for Primary and Post-Primary Schools 2017*, the following is the Written Risk Assessment of Scoil Chroí Ró Naofa, Ballymurn.

1. List of school activities

Opening/Closing Times and Break Times
Visitors/Visiting Tutors
School Tours/Outings
Internet- access to this at school
One to One Teaching
Care of children with SEN, including intimate care needs
Use of toilets by children
Curricular provision in respect of SPHE, RSE, Stay Safe programmes
Managing of challenging behaviour amongst pupils.
Students participating in work experience/ teaching practice
Recreation Breaks
Classroom Teaching
Recruitment of school personnel including --
● Teachers
● SNA
● Caretaker/Secretary/Cleaner
● Sports Coaches
● Volunteers in school activities
● Visitors/contractors - during school hours
● Visitors/contractors – after school
Watching DVDs
Administration of First Aid
Hurling 365
Extra-Curricular Activities e.g. Rackard League matches, Mini-7s
Use of the Sensory Room
Use of internet
Online teaching and remote learning

2. The school has identified the following risk of harm in respect of its activities -

- Access to pupils by strangers or other adults.
- Risk of harm from other pupils.
- Flight risks for some pupils.
- Tutors behaving inappropriately.
- Tutors lacking awareness of child safety issues.
- Inappropriate activity by pupils.
- Dangers posed by unfamiliar environment
- Potential for bullying.
- Potential for grooming of pupils.
- Harm may not be recognised or reported properly
- Harm by school personnel
- Programmes not being taught to their class by mainstream teachers
- Injury to pupils and/or staff members
- Harm by school/visiting personnel
- Child disturbed emotionally by what they have seen in DVD
- Parents in contact with children who are not their own
- Use of devices and the internet for teaching and learning, in school and remotely

3. The school has the following procedures in place to address the risks of harm identified in this assessment -

- All school personnel are provided with a copy of the school's *Child Safeguarding Statement*
- The *Child Protection Procedures for Primary and Post-Primary Schools 2017* are made available to all school personnel
- School Personnel are required to adhere to the *Child Protection Procedures for Primary and Post-Primary Schools 2017* and all registered teaching staff are required to adhere to the *Children First Act 2015* and its Addendum (2019)

- The school has an Anti-Bullying Policy which fully adheres to the requirements of the Department's *Anti-Bullying Procedures for Primary and Post-Primary Schools*
- The school has a Health and Safety Statement
- The school adheres to the requirements of the Garda vetting legislation and relevant DE circulars in relation to recruitment and Garda vetting
- The school complies with the agreed disciplinary procedures for teaching staff
- The school has a Special Educational Needs policy, which outlines clear procedures for one-to-one teaching and other activities
- The school has an intimate care policy/plan in respect of students who require such care
- The school has in place a policy and procedures for the administration of medication to pupils
- The school has in place a code of behaviour for pupils
- The school has an Acceptable Use Policy in place, to include provision for online teaching and learning remotely, and has communicated this policy to parents
- The school has in place a Critical Incident Management Plan
- The school has in place a Code of Conduct for External Agencies for Sports and the Arts
- The school has in place a policy and procedures in respect of students undertaking teaching practice and work experience in the school
- Supervision by school staff from 9.10am to 9.20am and 3pm to 3.10pm, as children are entering and leaving school.
- Adequate supervision at break times.
- Magnetic lock on main front door.
- Code changed regularly.
- Other doors locked from 9.20am.
- Glass panels in doors.
- Pupils are not allowed to have mobile phones in school or on any school trips.
- Acceptable Use Policy
- Anti-Bullying Policy.
- Child Safeguarding Statement and DES procedures made available to staff.
- DLP and DDLP attend PDST training
- All staff to complete TUSLA E-Learning module on 'Child Protection' and any other online training offered by PDST.
- One child only allowed to use toilet at any one time
- Toilets located in mainstream classroom
- SEN pupils – when attending SET support, use toilets in mainstream classroom located in room beside SET classroom
- Sensory Room Policy

- S.P.H.E Policy: School fully implements these programmes as follows:

- SPHE – taught continuously throughout the academic year
- Stay Safe – taught annually in February/March
- RSE – taught annually in May/June

Full complement of resources provided to teachers to implement these programmes.

- Policy on intimate care

SNA to keep detailed records of all intimate care needs administered to SEN child.

- Health & Safety Policy
- Code of Behaviour
- All individuals who enter the school to engage with children in any way to be Garda Vetted
- Form of Agreement with the organisation /coach/provider
- Statutory Declaration, Photo ID and Form of Undertaking for each coach/tutor/provider
- Teacher supervision on both yards at break time, visible to all pupils
- Teachers collect their classes from yard lines before yard teacher goes off duty.
- SNAs on yard at lunchtime
- Teacher visible to all pupils in the class
- Teacher maintains appropriate physical distance from all pupils – unless otherwise necessary e.g. child is hurt/ill/distressed
- Visiting contractors supervised by ancillary staff member when present in school during school day
- All media products (DVDs, CDs, youtube etc.) should be checked for their appropriateness with regard to age and suitability. The age and sensitivity of children must be considered when choosing movies for each class.
- All movies shown to the children must have a G rating only.
- Three staff members are trained in ‘Occupational First Aid’
- Two staff members are present when administering ‘First Aid’ to sensitive areas.
- All volunteers are Garda Vetted
- Parents are not allowed to leave their children for Hurling 365 prior to 8.30am
- Teachers organise and attend matches in a coaching/supervisor capacity only.
- Parents whose children are involved in matches must organise transport to and from the venue for them.
- Only parents who are Garda Vetted will be permitted to collect a child (other than their own) from the school to travel to matches etc.
- Parents must give written permission for another parent to collect their child and take him/her to match venues.

Important Note: It should be noted that risk in the context of this risk assessment is the risk of “harm” as defined in the Children First Act 2015 and not general health and safety risk. The definition of harm is set out in Chapter 4 of the *Child Protection Procedures for Primary and Post- Primary Schools 2017*

In undertaking this risk assessment, the board of management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.